



SOCIETY FOR TOXICOLOGIC PATHOLOGY IN INDIA (STPI)

(Registered Society under Karnataka Society Registration Act, 1960)
Registration Number: 757/04-05

An organisation like Society for Toxicologic Pathology in India was a long felt necessity. The proposal for the formation of such a scientific society was initiated several times in various informal meetings held under the stewardship of Dr. S. J. Seshadri, former Director of Instruction (Veterinary), UAS, Bangalore -560024.

Finally on 15th March 2004, a meeting of several scientists working in the field of Toxicologic Pathology was held under the presidentship of Dr. S.J. Seshadri. After an inspiring discussion on various facets of this organisation, the Society for Toxicologic Pathology in India was finally shaped and the constitution was framed with unanimous approval of the participants. Accordingly the Central Council consisting of a President, Vice-President, General Secretary, Treasurer and executive members was formed.

CONSTITUTION

1. **Name:** The association shall be called "Society for Toxicologic Pathology in India" (STPI).
2. **Office:** The office of the Society shall be located at the normal place of activity of the General Secretary. The permanent record, literary possessions including Journals and books should be in a permanent location to be selected by the Central Council.
3. **Objectives:** The objective of the Society shall be to update the knowledge in Industrial/Toxicologic Pathology. The Society shall take steps to publish a Research Journal under the authority of a competent Editorial Board.
4. **Membership:** The Society shall consist of Honorary Members, and Members.
5. Any person who is or has been engaged in research or teaching of Toxicologic Pathology or has a PG degree or diploma in Pathology (Veterinary, Fisheries,



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Medicine) is eligible to become a member. Any other scientists working in the chosen or allied field wishing to become a member can be admitted on the recommendation of Central Council.

6. Distinguished scientists who have contributed to the advancement of Toxicologic Pathology shall be admitted as honorary members.

MEMBERSHIP

7. The membership shall consist of Honorary members and members.
 - (a) The Honorary Members shall be proposed by the Central Council. They should be outstanding men/women of science from any part of the world.
 - (b) The Membership shall be open to Veterinary Pathologists engaged in teaching or Research. The application supported by two Members of the Society for Toxicologic Pathology in India (STPI) shall be sent to the General Secretary, who will, after the approval by the Central Council, formally declare the acceptance of the membership application and notify the Treasurer and the concerned unit.

8. Membership Fee:

- (a) Honorary Members are exempted from payment of any subscription or fees to the Association.
- (b) The members shall pay annually Rs. 150/- plus Rs. 50/- as admission fee towards membership fee and the amount should be remitted either directly or through the concerned Unit to the Treasurer so as to reach on or before March 31, every year.



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- (c) Any Member by payment of Rs. 2500/- in a lump sum or in two instalments can become a Life Member.
- (d) Any person or Institution paying Rs. 5000/- will be considered as a donor for that year and shall have the rights and privileges of a Member without voting rights. Any Member with voting rights paying Rs. 5000/- at a time shall be considered as a Patron during his or her lifetime.
- (e) No Member shall be admitted to any of the privileges of the Society until after payment of the first annual subscription. Members who are in arrears of subscription for a period of two or more years shall forfeit the privileges of the Society but shall resume to enjoy the privileges on payment of arrears update along with current subscription. The Treasurer of the Unit concerned shall remind the Members who are in arrears for over one year before the end of following March, but the responsibility of regularly remitting the Membership fee rests with the Member.
- (f) All the Honorary Members, Life Members and Members are entitled to a free copy of the news Letter/Journal published by the Society. The Managing Editor of the news Letter/Journal shall arrange to regularly mail the same to Members.

RULES AND REGULATIONS

9. **Officers and Election:** The Officers of the Society shall consist of a President, a Vice President, a General Secretary, a Treasurer and a Managing Editor. The offices of the President, Vice President, General Secretary, Treasurer and Managing Editor will be for two years and shall be filled by election by secret postal ballot by the Members. Subject to the approval of the General body, a



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conversion will also be built to hold elections for the Secretary General alone. The rest being filled by elevation of outgoing Secretary General to that of Vice-President and Vice-President to that of President. Each Member, is entitled to a single non-transferable vote. The elections to the offices mentioned above and to the offices of the four Members of the Central Council will be conducted during October-December by the General Secretary, following the procedure laid down here under.

At least four weeks before election the General Secretary shall notify each member, along with nomination papers and a valid list of Members of the Society and the offices to be filled up by election that year and invite nominations. Nominations, duly proposed and seconded, along with the consent of the candidates, shall be received by the returning officer nominated by General Body during November. The conduct of elections and its procedures shall be carried out by a prescribed calendar of events by the returning officer and he/she shall announce the results of the election giving the full particulars to the candidates and publish the same in the newsletter.

Any disputes arising out of the conduct of elections shall be referred to the returning officer who shall in turn place it before newly constituted Central Council and who in turn place it before the immediate General Body for information and discussion if necessary if related to policy violation.

- 10. Central Council:** The Central Council shall consist of the President, the Vice President, the General Secretary, the Treasurer, the Managing Editor (when appointed). Secretary of each state unit of the Society referred to under Clause 13 of these Regulations shall be ex-officio member. The election of



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representatives from the Unit of the Society shall be conducted by the Secretary-Treasurer of the respective Units by calling for nominations followed by elections and the other details of procedure developed by the concerned units.

Meeting of the central council shall be held as and when required and at least once a year prior to the Annual General Body Meeting. Notice convening the Council Meeting should be sent to the members at least 10 days in advance. A minimum of 6 persons shall form the quorum for the Council Meeting.

The Central Council shall nominate person or persons to represent STPI at the National and International Bodies, Associations and Committees, as and when necessity arises. The Central Council shall also approve the admission of members to the Society.

11. **President:** The President of STPI shall be the Constitutional Head of the Society. He/She shall preside over all the meetings of the Central Council and Body. He/She shall represent the Society on all the ceremonial occasions. He/She shall delegate his/her rights and powers to the Vice President if he/she so desires. He/She shall have the privilege of exercising his/her vote in case of equal division of the Central Council and General Body. He/She shall have the privilege of representing the Society at the meeting of the International Federation of Societies for Toxicologic Pathology and similar other International and National organisations.
12. **Vice President:** The Vice President shall carry out all the functions of the President in the absence of the latter, and also such other functions delegated to him/her by the President.



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- 13. General Secretary:** The General Secretary shall be responsible for the day-to-day running of the Society, and for proper maintenance of the office records. For this purpose he/she shall be given a part or full time administrative staff, and expenses in this regard shall be paid by the Society. He/She shall also operate the bank accounts of STPI jointly with the Treasurer.

He/She shall prepare the agenda for the meetings of the Central Council and General Body when required, as per the Regulations prescribed here. He/She shall scrutinize and submit for approval by the Central Council, the applications for Membership of STPI, record the proceedings of the Central Council and General Body, circulate the minutes within a month thereof to all the members of the Central Council, take appropriate steps to implement the recommendations and resolutions of the Central Council and General Body, present reports on the activities of STPI at the General Body of the Meetings of the society as prescribed in the rules and maintain close relationship with Units of the Society. He/She may delegate one or more of his/her powers and duties to the Treasurer.

- 14. Treasurer:** The Treasurer shall receive the funds on behalf of the Society, issue receipts and maintain proper accounts. He/She will operate the bank accounts jointly with the Secretary. He/She shall maintain the account of the Society in proper form, submit them for annual auditing by an internal auditing system, and place them before the Central Council and the General Body at their annual meetings for approval. The financial year for purpose of accounts of the Society shall be January 1st to December 31st. He/She shall advance such funds as decided by the Central Council to the President, General Secretary and Managing Editor to enable them to carry out their normal functions as prescribed in those



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Regulations. The Managing Editor when appointed shall account to Treasurer for the funds placed at his disposal for publishing the news letter/Journal.

The Treasurer shall make available to the Units one fifth of the membership fee of the respective units per year for the normal functioning of their Units. He/She shall co-ordinate the financial activities of all the Units of STPI and the expenditure incurred by the other officers of STPI and prepare a consolidated report and present it at the annual General Body meeting and preceding Central Council meeting.

At the Annual General Body meetings of STPI the Treasurer shall present the Annual Budget indicating the budgeted amount for the previous revised estimates and actual expenditure for the financial year and the budget estimates for the following year. Expenditure on items in excess of what was provided for in the budget or on new items shall be subject to approval by the Central Council and the same shall be reported to the General Body at its next meeting.

15. **STPI Units:** State units of the Society shall be formed in any state in the Indian Union. For the purpose of organising a Unit all classes of members of the Society residing in that state shall be taken into consideration. There will be one unit for each state.
16. **Management of STPI Units:** Every unit shall be managed by an Executive Committee responsible to the General Body of the Unit of the STPI and shall consist of Chairman, Vice-Chairman, Secretary and Treasurer. The Secretary shall necessarily be its representative on the Central Council. The election to the office of the Unit shall be held by secret ballot according to the procedures to be



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prescribed by General Body of the Unit. The chairman of unit of STPI will be elected from amongst the members of that unit.

- 17. Functioning of STPI Units:** The Units of STPI shall conduct their academic activities in the field by calling for frequent meetings, seminars and the like. The Unit shall collect the membership fee, retain one fifth of such fee and send the balance to the Treasurer, STPI Central Body. The one fifth of the membership fee retained by the Unit shall enable the Unit to conduct its activities. If necessary the Unit may collect additional funds for its activities and applications can be obtained from the Centre.

The Units will conduct their academic activities in promotion of the objective of the Society. Proper audited account shall be submitted to the Treasurer of the STPI every year by March 31, who in turn will consolidate all the reports on accounts from the various Units and present it to the Central Council and General Body at their annual meetings. The Secretary will be responsible for convening meetings of State Units.

- 18. General Body Meetings:** The Society shall hold one or more meetings at which scientific papers shall be presented and also the business of the Society transacted. The General Body meeting shall be held at least once a year, 21 days prior notice for holding the General Body meeting should be given to the members by the General Secretary. At the annual General Body meetings the General Secretary and Editor, the latter when appointed, shall present their reports. The Treasurer shall present a statement on the financial position of the Society and also duly audited accounts for the previous year and budget for the following year. All the meetings of the Society shall be presided over by the



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President, or in his absence, by the Vice President. In the absence of either of them, a person elected for the purpose by the General Body shall preside.

19. **Amendments to Regulations:** The Regulations of the Society can be altered only at the General Body meeting and after notice has been given two weeks beforehand. No alteration shall be made unless two thirds of those voting are in its favour. The Central Council shall be responsible for formulating proposals (i) on policy matters relating to the functioning of the Society, (ii) on modifications, (iii) on nominations for elections of Honorary Members of the Society and (iv) such other functions referred to it by the General Body. The General Body of STPI will be the final authority to initiate, accept, reject or modify the proposals.
20. **Extraordinary Meetings:** The President or the Central Council shall convene extraordinary General Body meetings on request made to the General Secretary in writing by not less than 25 Members drawn from at least one half of the total number of Units of STPI. Such request shall state specifically the purpose for which the meeting has to be convened with 21 days prior notice to members.
21. **Removal of Membership:** Central council may recommend to the General Body the removal of any person from the membership of the Society when it is of the opinion that such removal is in the interest of the Society. If the recommendation is accepted by two-thirds majority of the General Body the recommendations shall be deemed to have been accepted and may be given effect to by intimating the person concerned by the General Secretary.
22. **Fixed Deposits of Funds:** The funds of the Society shall be deposited in a scheduled bank approved by the Central Council in the name of the Society. The bank account shall be operated jointly by the Treasurer and the General



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Secretary. The Council shall have the right to make suitable investments of its funds and report the same to the General Body at the earliest opportunity.

23. **Editorial Board:** When formed the Editorial board shall consist of the Managing Editor as its chairman, 4 members nominated from amongst members of STPI by the Central Council of STPI. All the members of the Board shall be appointed by the Central Council for a period of two years. All matters pertaining to the policy of news letter/Journal should be formulated by Editorial Board and placed before the Central Council for approval. Wherever necessary, the matter may be taken to the General Body for a decision. The Central Council may appoint an Associate Editor as and when found necessary, to cope with increased work.
24. Meetings of the Society are private and the proceedings may not be communicated to the Press without the consent of the Central Council.
25. Casual vacancy arising on the Central Council due to resignation of any one member or for other reasons, can be filled by nomination by the Central Council from among the life members of STPI. Such nominated member shall continue in office during the residuary period of the person occupying the office.
26. The Units of the Society will be located in all the States of India according to the provision laid in clause 13.
27. **Records of the Society:** Routine correspondence and similar records of the association shall be preserved for at least five years. Records which are likely to be of permanent or historical value and exchange news Letter/Journals shall be preserved in the Society's Archives to be located at a place decided by the



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General Body. As office-bearers change, a written list of records handed over to the succeeding incumbent shall be placed on the Society's files.

28. **Appellate Authority:** The decision of the Central Council shall be final on any dispute arising in relation to the interpretation of these Regulations or with regard to any matter for which no provision is made in this constitutions. Such decision of the Central Council shall, however, be placed before the General Body which will have the right to modify or reverse the decision of the Central Council. With regard to matters not provided for in these Regulations the decision of the General Body is final.

29. **Reserve Fund:** Admission fees to be deposited as reserve fund.